

HEAD OFFICE

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Molemole Municipality

MOREBENG BRANCH OFFICE

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 MOREBENG 0810
 Telephone : (015) 501 2371
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www.molemole.gov.za

Enquiries: Ralephenya T.D

Reference: 8/1/12

Molemole municipality is hereby inviting proposals / quotations from prospective service providers who are registered on the CSD for the training of 32 Ward Committee members on the following unit standards programmes;

ADVOCATE AND LOBBY COMMUNITY ISSUES	NQF Level	Credits
Unit Standard ID 119517	03	12

- The module (Unit Standard) must be accredited with LGSETA.
- Training should take place within the boundaries of the Molemole Municipality.
- Duration of the training must be 2 days.

The following documentation should accompany your quotations:

- a) The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- b) A certified copy of valid BBBEE certificate (Original also accepted)
- c) Include in the quotation, the Master Registration Number or Tax compliance status pin [or recent printed copy of tax clearance certificate]
- d) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- e) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- f) Proof of registration with relevant SETA e.g LGSETA

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

The following conditions will apply:

- Quotation must be on an official letterhead of the company;
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT;
- Delivery must be made within 14 days. Failure to deliver within 14 day may result in the municipality cancelling its order.
- Payment will be effected within 30 days of receipt of invoice.

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

Evaluation Criteria

The bid will be evaluated based on:

- **Functionality**, bidders must achieve a minimum of 75% functionality in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBEE). Bidders that score less than the minimum of 75% will be disqualified from further evaluation.

Criteria	Weight	Applicable Value System
Registration - Detailed CV(Facilitator), Relevant qualification at NQF level 6, - Accreditation of Unit standards	20 points	<i>Poor = 1</i> <i>Acceptable = 2</i> <i>Good = 3</i> <i>Very Good = 4</i> <i>Excellent = 5</i>
Experience on specific matter - Attach at least (3) months relevant letters/proof of appointment.	30 points	
Experience-Local Government - Attach at least two (2) relevant letter/proof of appointment.	20 points	
TOTAL	70 points	

- **Preference point system, (80/20)**. Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBEEA of 2003 and preferential procurement regulation of 2001.

Kindly direct all technical enquiries to **Mr Phihlela** at **015 501 2311** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Tender Box by the latest **03 September 2018 at 11:00**, clearly marked "**Training of Ward Committee**". No quotation will be accepted after the closing date.

NB: Those who have previously submitted must resubmit

Molemole municipality reserves the right to accept any quotation.


 Mr. MOSENA M.L
 MUNICIPAL MANAGER
 Ref: Corp 8/1/12

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